



Dental Nurse Course in Conscious Sedation for Dentistry

Queen Mary University of London, Mile End

3rd & 4th November 2012

APPLICATION (Please photocopy for multiple applications)

Please return to: SAAD Course Registrations, 114 High Street, Billingshurst, West Sussex, RH14 9QS and enclose a cheque (payable to 'SAAD') or credit card payment form for the two day course including lunch and refreshments. BACS payment details are available from saadcourses@hotmail.co.uk

Course Fees £360

I understand this includes one year's free membership of the society.

Please complete in Block capitals

Mr / Mrs/ Miss / Ms

Last name

First Name

Experience

Qualified DN / Experienced DN / Trainee DN / General Nurse / Other (state).....

Certificates held (if any)

GDC number

Date of birth

Employer's name

Home address

Work address

Postcode

Postcode

Home telephone

Work telephone

Mobile telephone

Email

I confirm that I have read and understood the cancellation, refund and transfer conditions attached.

Signature of Applicant:..... Date:.....



Cancellations, refunds and transfers

SAAD courses do become fully booked well in advance of the course date. We will endeavour to accommodate requested changes to your booking in accordance with the policy set out below. If you need to cancel your registration or to transfer to another course please contact saadcourses@hotmail.co.uk or text 07583 039309 as soon as possible.

Transfers

- It is possible to transfer only once to another course.
- Transfers can only be made to a course where there are still places available.
- After 5pm on the Thursday before the course transfer requests can only be made with a £30 administrative charge. The place on the second course will not be confirmed until the administration fee is received.
- If the place on the second course is subsequently cancelled. The refund will be accordance with whichever change was in closest proximity to the course. *E.g. a transfer within six working days of the course followed by a cancellation of the second course over six working days before the course would result in a refund as if the course had been cancelled within six working days of the course.*

Cancellations

- Up to six working days before the course a full refund less an administrative charge of £30 will be made.
- Within six working days before the course a full refund minus £200 will be made.
- No prior notice and after 5pm the Thursday before the course no refund can be made.



CREDIT CARD PAYMENT FORM

Please debit my credit/debit card (Visa/Delta/Mastercard/ Switch) with the sum of

(Please note that we are unable to process American Express Card payments)

Name to registered for the course _____

Cardholder's Name _____

Card/Switch Number

Expiry date /

Valid from date /

Issue Number

Card Security Code
(The last 3 numbers printed on the signature strip on the back of your card)

Full Address as it appears on your card statement:

Postcode:

Cardholder's signature _____

Date / /