



## **SAAD Alumni Privacy Policy Statement**

In compliance with the most recent GDPR, how we collect, store and use your data is defined below.

### **What information we hold**

We hold the details you provided when you joined the SAAD Alumni contact list

Name

Email address

Telephone number

If you need to update your contact details please contact Fiona Trimmingham via the contact details listed below.

### **What we use the information for**

SAAD (via Hay Green Education (HGE) Ltd) will use your contact details to keep in touch about the SAAD courses and news relating to sedation. We may also occasionally contact you with requests to participate in research that the SAAD Training Board has approved as relevant to the aims of SAAD. We will not share your information with any third party unless legally required to do so.

### **How we store the information**

Your contact details are stored with 'MailChimp', a US based email service compliant with the new European GDPR. We do not keep paper records of your contact information.

### **How long we will keep the information**

We will keep your contact information until you either 'unsubscribe' via the link provided on each of our emails, or if you contact us to request that your details be removed.

### **Your right to know what we hold**

You can check the information we hold for you by contacting us via the contact details below.

### **Enquiries**

If you have any questions about SAAD and the new GDPR please contact us at...

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ICO Registration number ZA336507  
Registered Charity number 1107420  
Company number 5314579